



NAME OF SHOW: NURSERY / LANDSCAPE EXPO / AUGUST 20-22, 2010

1. Material Handling Services Provided by Freeman With the CHARGES BEING THE RESPONSIBILITY OF EXHIBITOR.
 - a. Shipments to Freeman Warehouse
Freeman will accept all crated, boxed or skidded materials up to 30 days in advance of the Expo and will deliver to the designated booth space.
 - b. All show site shipments which are consigned to Freeman.
 - c. All show site shipments which are consigned to Exhibitor, but Exhibitor DOES NOT have a representative on-site to sign the carrier paperwork and Freeman must accept liability.
 - d. Any display (non-product) material which is NOT product sold by Exhibitor in their normal course of business.
 - e. Any storage of empty crates, boxes or material which Freeman DID NOT unload, but had to store.
 - f. Any product NOT removed from exhibit space by 12 noon on the last day of move out - the cost of labor/equipment to remove product is the responsibility of Exhibitor.

2. Material Handling Services Provided by Freeman with NO COST to Exhibitor.
 - a. All product sold by Exhibitor will be unloaded, where Freeman has NOT accepted liability, from designated unloading area to booth location. EXAMPLES: Plant material, patio material, equipment, fertilizer, chemicals, fountains, rocks or any other PRODUCTS SOLD by Exhibitor.
 - b. Any show site shipment delivered by a carrier in which Exhibitor has a representative on-site to sign the carrier paperwork.

NOTE: Refer to the Exhibitor Service Kit for itemized list of charges. In addition, all booth work requiring forklifts or other equipment to hold or secure large plants or display materials while structures are built around them, will be charged an hourly rate for the forklift and operator. Service provided by Expo Management is the delivery of products/materials, sold by the exhibitor in their normal course of business, from the loading dock to exhibit space to loading dock.

FREEMAN

3323 IH-35 North Ste 120
 San Antonio, Texas 78219
 Ph: 210/227-0341 • Fax 469/621-5611
 FreemanSanAntonioES@freemanco.com



INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: NURSERY / LANDSCAPE EXPO / AUGUST 20-22, 2010

COMPANY NAME _____ BOOTH #: _____

CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS _____

For Assistance, please call 210-227-0341 to speak with one of our experts.

Let Freeman OnLine® estimate your material handling charges for you. Log on to www.myfreemanonline.com, select your show and click on "Estimate My Material Handling Costs". From Freeman OnLine you can print extra shipping labels, get tips on how to package your freight and much more.

MATERIAL HANDLING SERVICES

The association has contracted with Freeman to handle, at no charge to the exhibitor, products sold & exhibited by the company.

However, charges will be incurred should any of the following events happen:

1. The shipment is received at the Freeman warehouse.
2. Upon arrival of the shipment at show site, a company representative is not present on the dock to sign the carrier paperwork.
3. The shipment is consigned to Freeman.
4. Freeman stores any empty crates, cases or cartons at show site.

Charges will be based on the weight of your shipment. Each shipment received is considered separately. The shipment weight will be rounded to the next 100 pounds. Each 100 pounds is considered one "cwt". All shipments are subject to reweigh.

CRATED: Material that is skidded or is in any type of shipping container that can be unloaded at the dock with no additional handling required.

SPECIAL HANDLING: (See definitions on back) Material delivered by a carrier in such a manner that it requires additional handling, such as ground unloading, stacked or constricted space unloading, designated piece unloading, shipment integrity, alternate delivery location, loads mixed with pad wrapped material, carpet and/or pad only shipments, no documentation and shipments that require additional time, equipment or labor to unload. Federal Express and UPS are included in this category due to their delivery procedures.

UNCRATED: Material that is shipped loose or pad-wrapped, and/or unskidded machinery without proper lifting bars or hooks.

STRAIGHT TIME: 8:00 A.M. to 5:00 P.M. Monday through Friday

OVERTIME: 5:00 P.M. to 8:00 A.M. Monday through Friday, all day Saturday, Sunday, and Holidays (Overtime will be applied to all freight received at the warehouse and/or show site that must be moved into or out of booth during above listed times.)

Description	Price Per CWT	200 lb. Minimum
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RATE CLASSIFICATIONS:

Warehouse Shipment (200 lb. minimum)		
Crated or Skidded Shipment.....	\$ 49.00	98.00
Special Handling Shipment.....	\$ 63.70	127.40
Show Site Shipment (200 lb. minimum)		
Crated or Skidded Shipment.....	\$ 47.00	94.00
Special Handling Shipment.....	\$ 61.10	122.20
Uncrated or Pad Wrapped Shipment.....	\$ 70.50	141.00
Small Package - Maximum weight is 30 lbs per shipment*		
Small Package.....	\$ 35.50	

*A small package shipment is a shipment totaling any number of pieces with a combined weight not to exceed 30 lbs that is received on the same day, from the same shipper and delivered by the same carrier.

ADDITIONAL SURCHARGES:

Shipment Delivered after Deadline Date (in addition to above rates)		
Warehouse Shipment after Deadline.....	\$ 12.25	24.50
Show Site Shipment after Deadline.....	\$ 11.75	23.50
Overtime Charge - Inbound (in addition to above rates)		
Crated or Skidded Shipment.....	\$ 11.75	23.50
Special Handling Shipment.....	\$ 15.25	30.50
Uncrated or Pad Wrapped Shipment.....	\$ 17.60	35.20
Overtime Charge - Outbound (in addition to above rates)		
Crated or skidded Shipment.....	\$ 11.75	23.50
Special Handling Shipment.....	\$ 15.25	30.50
Uncrated or Pad Wrapped Shipment.....	\$ 17.60	35.20

Description	Weight	CWT	Price per CWT	Estimated Total Cost (200 lb. Min.)
	÷ 100 =			
Surcharges	÷ 100 =			
			8.125% Tax	N/A
			Total	

FREEMAN material handling

SPECIAL HANDLING DEFINITIONS

for frequently asked questions and material handling estimator tools, go to www.myfreemanonline.com

Special handling applies to shipments that are loaded by cubic space and/or packed in such a manner as to require additional labor/handling, such as ground unloading, constricted space unloading, designated piece unloading, carpet/pad only shipments or stacked shipments. Also included are shipment integrity, alternate delivery locations, mixed shipments, and shipments without individual bills of lading. Shipments loaded in this manner require additional time, labor, or equipment, to unload, sort and deliver.

What is Ground Loading/Unloading?

Vehicles that are not dock height, preventing the use of loading docks, such as U-hauls, flat bed trailers, double drop trailers, company vehicles with trailers that are not dock level, etc.

What is Constricted Space Loading/Unloading?

Trailer loaded "high and tight" shipments that are not easily accessible. Freight is loaded to full capacity of trailer – top to bottom, side to side. One example of this is freight that is loaded down one side of a trailer that must be bypassed to reach targeted freight.

What is Designated Piece Loading/Unloading?

Drivers that require the loading crew to bring multiple pieces of the freight to the rear of the trailer to select the next piece, having to remove freight from the trailer then reload to fit or the trailer must be loaded in a sequence to ensure all items fit.

What are Stacked Shipments?

Shipments loaded in such a manner requiring multiple items to be removed to ground level for delivery to booth. Stacked or "cubed out" shipments, loose items placed on top of crates and/or pallets constitute special handling.

What is Shipment Integrity?

Shipment integrity involves shipments on a carrier that are intermingled, or delivered in such a manner that additional labor is needed to sort through and separate the various shipments on a truck for delivery to our customers.

What is Alternate Delivery Location?

Alternative delivery location refers to shipments that are delivered by a carrier that requires us to deliver some shipments to different levels in the same building, or to other buildings in the same facility.

What are Mixed Shipments?

Mixed shipments are defined as shipments of mixed crated and uncrated goods, where the percentage of uncrated is minimal and does not warrant the full uncrated rate for the shipment, but does require special handling. Freeman defines special handling for mixed loads as having less than 50% of the volume as uncrated.

What does it mean if I have "No Documentation"?

Shipments arrive from a small package carrier (including, among others, Federal Express and UPS) without an individual Bill of Lading, requiring additional time, labor and equipment to process.

What about carpet only shipments?

Shipments that consist of carpet and/or carpet padding only require special handling because of additional labor and equipment to unload.

What is the difference between Crated and Uncrated Shipments?

Crated shipments are those that are packed in any type of shipping container that can be unloaded at the dock with no additional handling required. Such containers include crates, fiber cases, cartons, and properly packed skids. An uncrated shipment is material that is shipped loose or pad-wrapped, and/or unskidded without proper lifting bars and hooks.

FREEMAN

3323 IH 35 North, Suite 120
 San Antonio, Texas 78219
 (210) 227-0341 • Fax: (469) 621-5611
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**DEADLINE DATE
 AUGUST 02, 2010**

**INCLUDE THE FREEMAN METHOD OF
 PAYMENT FORM WITH YOUR ORDER**

NAME OF SHOW: **NURSERY / LANDSCAPE EXPO / AUGUST 20-22, 2010**

COMPANY NAME _____ BOOTH #: _____

CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS _____

For Assistance, please call 210-227-0341 to speak with one of our experts.

For fast, easy ordering, go to www.myfreemanonline.com

FORKLIFT RIGGING EQUIPMENT AND LABOR

Straight Time - 8:00 A.M. to 5:00 P.M. Monday through Friday
Overtime - 6:00 A.M. to 8:00 A.M. and 5:00 P.M. to 12:00 Midnight Monday through Friday
 ALL DAY SATURDAY, SUNDAY & HOLIDAYS

- **Show site prices will apply to all labor orders placed at show site**
- Start time guaranteed only at start of working day
- One hour minimum - labor thereafter is charged in half (1/2) hour increments
- Supervisor must check in at Service Desk to pick up labor
- When scheduling dismantle labor, be sure to allow sufficient time for empty containers to be returned to your booth

Part#	Description	Advance Price	Show Site Price
FORKLIFT LABOR			
304050	Forklift w/operator - up to 5,000 lbs - ST.....	\$102.50	\$133.25
304051	Forklift w/operator - up to 5,000 lbs - OT.....	\$136.50	\$177.45
3040100	Forklift w/operator - up to 10,000 lbs - ST.....	\$112.50	\$146.25
3140101	Forklift w/operator - up to 10,000 lbs - OT.....	\$146.50	\$190.45
3140150	Forklift w/operator - up to 15,000 lbs - ST.....	\$118.00	\$153.40
3140151	Forklift w/operator - up to 15,000 lbs - OT.....	\$152.00	\$197.60
3140300	Forklift w/operator - up to 30,000 lbs - ST.....	\$138.50	\$180.05
3140301	Forklift w/operator - up to 30,000 lbs - OT.....	\$172.50	\$224.25
3090600	Man Cage for Forklift.....	\$ 25.00	
3090700	Boom for Forklift.....	\$ 25.00	
RIGGING LABOR			
3020200	Rigger Foreman - ST.....	\$ 69.00	\$ 89.70
3020201	Rigger Foreman - OT.....	\$103.50	\$134.55
3020100	Rigger - ST.....	\$ 68.00	\$ 88.40
3020101	Rigger - OT.....	\$102.00	\$132.60
MOBILE UNIT SPOTTING FEE			
257024	Mobile Unit Spotting Fee (Each Way)	\$ 50.00	

INSTALLATION

Part #	Description	Date	Start Time	# of Equip/ Person	Approx Hrs per Person	Total Hours	Hourly Rate	Estimated Total Cost
Describe work to be done: _____							Sub-Total	
_____							Tax	N/A
_____							Total	

DISMANTLE

Part #	Description	Date	Start Time	# of Equip/ Person	Approx Hrs per Person	Total Hours	Hourly Rate	Estimated Total Cost
Describe work to be done: _____							Sub-Total	
_____							Tax	N/A
_____							Total	

FREEMAN forklift / rigging labor

FREEMAN

3323 IH 35 North, Ste 120
San Antonio, TX 78219
(210) 227-0341 Fax: (469) 621-5611
FreemanSanAntonioES@freemanco.com



OUTBOUND MATERIAL HANDLING AND SHIPPING LABELS

NAME OF SHOW: NURSERY / LANDSCAPE EXPO / AUGUST 20-22, 2010

COMPANY NAME: _____ BOOTH #: _____ BOOTH SITE: _____

CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS: _____

For Assistance, please call (210) 227-0341 to speak with one of our experts.

For fast, easy ordering, go to www.myfreemanonline.com

EVERY OUTBOUND SHIPMENT WILL REQUIRE A MATERIAL HANDLING AGREEMENT AND LABELS. WE WOULD BE HAPPY TO PREPARE THESE FOR YOU IN ADVANCE AND WILL DELIVER THEM TO YOUR BOOTH AT SHOW SITE TO REVIEW AND SIGN. TO TAKE ADVANTAGE OF THIS SERVICE, PLEASE COMPLETE AND RETURN THIS FORM.

SHIPPING INFORMATION

FROM: SHIPPER/EXHIBITOR NAME: _____

BILLING ADDRESS: _____

CITY: _____ STATE/PROVINCE: _____ IP/POSTAL CODE: _____

SHIP TO: COMPANY NAME: _____

DELIVERY ADDRESS: _____

CITY: _____ STATE/PROVINCE: _____ IP/POSTAL CODE: _____

PHONE#: _____ ATTN: _____

SPECIAL INSTRUCTIONS: _____

METHOD OF SHIPMENT

PLEASE CHECK DESIRED METHOD OF SHIPMENT BELOW

FREEMAN EXHIBIT TRANSPORTATION

- 1 Day: Delivery next business day
- 2 Day: Delivery by 5:00 P.M. second business day
- Expedited
- Deferred: Delivery within 3-4 business days
- Standard Ground
- Specialized: Pad wrapped, uncrated, or truckload
- OTHER COMMON CARRIER _____
- OTHER AIR LINE _____
- OTHER AIR FREIGHT _____
 - Next Day
 - 2nd Day
 - Deferred

CARRIER PHONE #: _____

Once your shipment is packed and ready to be picked up, please return the Material Handling Agreement to the Exhibitor Services Center.

Verify the piece count, weight and that a signature is on the Material Handling Agreement prior to shipping out.

SHIPMENTS WITHOUT PAPERWORK TURNED IN WILL BE RETURNED TO OUR WAREHOUSE AT EXHIBITOR'S EXPENSE.

Freeman will make arrangements for all Freeman Exhibit Transportation shipments. Arrangements for pick-up by other carriers is the responsibility of the exhibitor. During exhibitor move-out, when time permits, Freeman will attempt a courtesy phone call to your carrier to confirm the scheduled pick-up.

DESIRED NUMBER OF LABELS: _____

F R E E M A N

F R E E M A N

R U S H

R U S H

DO NOT DELAY

DO NOT DELAY

MUST DELIVER BY AUGUST 11, 2010

MUST DELIVER BY AUGUST 11, 2010

TO: _____

TO: _____

EXHIBITOR NAME

EXHIBITOR NAME

C/O: FREEMAN

C/O: FREEMAN

3323 IH 35 NORTH

3323 IH 35 NORTH

STE 12

STE 12

SAN ANTONIO, TX 821

SAN ANTONIO, TX 821

WAREHOUSE

WAREHOUSE

E ENT: **NURSERY / LANDSCAPE EXPO**

E ENT: **NURSERY / LANDSCAPE EXPO**

BOOTH NO. NO. OF PCS.

BOOTH NO. NO. OF PCS.

THE ABOVE LABELS ARE PROVIDED FOR YOUR CONVENIENCE.
PLACE ONE ON EACH PIECE SHIPPED TO ENSURE PROPER DELIVERY.
IF MORE LABELS ARE NEEDED, COPIES ARE ACCEPTABLE.

F R E E M A N

F R E E M A N

R U S H

R U S H

DO NOT DELAY

DO NOT DELAY

A T DELIVER BEFORE AUGUST 1 , 2010

CANNOT DELIVER BEFORE AUGUST 17, 2010

TO:

TO:

EXHIBITOR NAME

EXHIBITOR NAME

C/O: FREEMAN

C/O: FREEMAN

HENRY GONALE CONVENTION CE
200 E MAR ET ST

HENRY GONALE CONVENTION CE
200 E MAR ET ST

SAN ANTONIO, TX 8205

SAN ANTONIO, TX 8205

SHOW SITE

SHOW SITE

E ENT: **NURSERY / LANDSCAPE EXPO**

E ENT: **NURSERY / LANDSCAPE EXPO**

BOOTH NO: NO. OF PCS

BOOTH NO: NO. OF PCS

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